

Detailed Work Plan: Coconut Cottage Factory & Mini Tissue Culture Laboratory

Activity / Task	Timeline	Responsible Person / Team	Resources Needed	Deliverables / Output
Site Preparation & Construction	Month 1 - Month 3	Project Manager, Construction Team	Construction materials, labor	Mini tissue culture lab, lab cottage
Procurement of Equipment	Month 2 - Month 4	Procurement Officer	Budget allocation, vendor contracts	Lab equipment, nursery, and factory
Setup of Mini Tissue Culture Lab	Month 3 - Month 5	Lab Supervisor, Technicians	Lab benches, culture media	Functional lab space
Nursery Establishment & Seedling Production	Month 4 - Month 8	Nursery Manager, Technicians	Greenhouses, pots, seedlings	Seedlings, fertilizer, disease-free
Processing of Coconut Products	Month 5 - Month 12	Factory Supervisor, Staff	Oil press, coir processing equipment	Value-added products, packaging
Capacity Building & Training	Month 6 - Month 12	Trainers, Extension Officers	Training manuals, demo plots	Farmer groups and staff trained in tissue culture
Marketing, Distribution & Sales	Month 9 - Month 12	Marketing Officer, Logistics	Packaging, transport vehicles	Products distributed and sold; market established
Monitoring & Evaluation	Month 1 - Month 12	Project Manager, M&E Officer	Progress reports, surveys	Milestones, progress reports, final evaluation
Documentation & Reporting	Month 1 - Month 12	Project Team	Computers, software	Records, reports, data analysis